



**Hythe & Saltwood Sailing Club
Fire Risk Assessment**



Hythe & Saltwood Sailing Club
Marine Parade
Hythe
Kent, CT21 6AW

Fire Risk Assessment

Date: 9th March 2022

Version 1.1



Hythe & Saltwood Sailing Club Fire Risk Assessment

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RISK ASSESSMENT RATING

SEVERITY OF CONSEQUENCES		
Definition	Meaning	Value
Catastrophic	Results in accident, death or equipment destroyed	5
Hazardous	Serious injury or major equipment damage	4
Major	Serious incident or injury	3
Minor	Results in minor incident	2
Negligible	Nuisance of little consequence	1

LIKELIHOOD OF OCCURRENCE		
Qualitative Definition	Meaning	Value
Frequent	Likely to occur many times	5
Occasional	Likely to occur sometimes	4
Remote	Unlikely to occur but possible	3
Improbable	Very unlikely to occur	2
Extremely Improbable	Almost inconceivable that the event will occur	1

SEVERITY X LIKELIHOOD = RISK RATING

RISK RATING	ACTION
0-5	No action required.
6-10	No additional control measures required, however monitoring should continue to ensure risk does not increase.
11-15	Attempt to reduce risk if possible. Need for continued control measures to ensure risk does not increase.
16-25	Activity should not be undertaken until the risk has been reduced to an acceptable.



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1. All activities within the building

Hazard	Who may be harmed	Control Measures	Severity	Likelihood	Risk Rating
Fire	All visitors/ members	<ol style="list-style-type: none">1. Clear safety signage on display showing exits and assembly point.2. Clear emergency plan on file and on accessible to members/public via website. Reviewed annually.3. Fire extinguishers (serviced annually)4. Galley smoke and heat detectors (checked monthly).5. Place responsibility on individual members for agreeing to club policies when they sign up for membership.6. Keep external waste bin within locked doors at night & closed doors during the day.7. Keep fire doors shut.8. Keep all safety policies on website. (Reviewed annually)9. Get all private hirers to agree to club policies.10. Electrical testing of emergency lights (monthly)11. Pat testing of all electrical equipment (annually)12. Training of fire Marshalls (annually)13. Keep rescue boat fuel in locked metal fuel container.14. Keep all accesses clear (stairs, pathways) at all times.	5	1	10/11



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2. Beer storage and electric water heating rooms

Hazard	Who may be harmed	Control Measures	Severity	Likelihood	Risk Rating
Electrical fire	All visitors/ members	4. Only staff allowed access to these rooms. 5. Fire door closers to each room 6. Fire detection sensors in each room and linked to one upstairs in the public area. 7. All other risks as per item.1.	5	1	10/11



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3. External waste bin

Hazard	Who may be harmed	Control Measures	Severity	Likelihood	Risk Rating
Fire	All visitors/ members	7. Keep bin within gated area at all times. 8. Keep gates locked at nighttime 9. Do not overflow the bin- always ensure the lid secures tightly. 10. Only allow Loaf staff to use the bin. 11. All other risks as per item.1.	5	1	10/11



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6. Loaf By The Sea



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Hazard	Who may be harmed	Control Measures	Severity	Likelihood	Risk Rating
Fire	Loaf staff, HSSC members, visitors, public	16. Loaf signs up to agreeing to HSSC's policies and has safety meetings with HSSC at least once every year to review policies. 17. Loaf to be responsible to train their own staff accordingly to comply with HSSC policies and Loaf's safe working requirements. 18. Loaf to safety check all electrical and gas appliances and record them. 19. Loaf to keep working areas, access routes and equipment clear, clean and safe. 20. Loaf to use safety signage for public and staff. 21. All other risks as per item.1.	5	1	10/11



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